

SCHOOL BOARD ELECTIONS

(Notice of Candidate's Obligation to File a Financial Interest Statement)

(District has adopted MSBA policy BBFA, certified the policy and mailed it to the Missouri Ethics Commission biennially by the statutory deadline)

You *must* file the short-form version of the Missouri Ethics Commission's (MEC's) financial interest statement with the MEC by 5:00 p.m. on _____ (date that is 14 days after close of filing for office). This form is also titled "Financial Disclosure Statement for Political Subdivisions." Pursuant to § 105.485.4, RSMo., the Clinton School District has adopted a policy that establishes and makes public its own method of disclosing potential conflicts of interest and substantial interests, therefore excluding the district's Board members and candidates from some of the more onerous statutory disclosure requirements. *A copy of the policy (BBFA) is attached to this notice or is available on the district's website.*

The district's policy and state law still require Board members to disclose some information to the MEC, and it is your obligation to carefully review the district's policy and the MEC financial interest statement form and make the required disclosures to the MEC. You are also required by law to provide a copy of the financial interest statement you file with the MEC to the district. The district requires that you complete this form even if you do not have any transactions to disclose on the form.

You may obtain a copy of the financial interest statement form on the MEC website at www.mec.mo.gov, and you may file the statement electronically on the MEC website. If you decide to mail your financial interest statement to the MEC, it must be postmarked by midnight on the day prior to the deadline. Mail it to: Missouri Ethics Commission, P.O. Box 1370, Jefferson City, MO, 65102. Do not forget to also provide the district a copy of the financial interest statement you file with the MEC.

For more detailed information about the filing requirements, please review the summary of laws provided to you when you signed up as a candidate or contact the MEC at 800-392-8660.

If you have information you are required to disclose, and you do not file the financial interest statement by the deadline, you will be assessed a late fee of \$10 per day for each day the statement is late. If you do not file the financial interest statement within 30 days after receiving a notice from the MEC to do so, you will be assessed a late fee of \$100 per day for each day thereafter that the statement is late, provided that the total amount of such fees assessed will not exceed \$6,000. If you do not file the financial interest statement by _____ (date that is 21 days after close of filing for office), you will be disqualified as a candidate, and your name will be removed from the ballot.

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FILE: BBB-AF4
Critical

Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area.

Implemented: 3/10/2013

Revised: 11/14/2013; 11/12/2014

Clinton School District, Clinton, MO